



## **Lear Siegler Services, Inc. Hot Job Announcements**

### **Iraq**

**Position Title:           Equipment Parts Receiver**

#### **Qualifications & Competencies:**

This is a position with a physical rating of heavy. Minimum of three (3) years experience as a receiving clerk with material control/shipping clerk and put-away experience. Performs range of duties in the receipt, stow and issue of material/industrial or maintenance equipment. Ensures items being stowed or shipped meet requirements of Military Standard (MIL STD) 129N. Uses anti-static devices. Receives daily work assignments from Lead position in immediate work site. Ensures compliance with Quality Control/Customer Service Plan, SAMS-1 and/or other guidelines (i.e., Standard Army Retail Supply Systems—SARSS—or ULLS-G and the Marine Corps Integrated Maintenance System). U.S. passport required. Must pass a physical exam due to the harsh living and working conditions. A pre-employment criminal background check and drug screen will be conducted. This is a one (1) year assignment. You should expect to work 12 hours days, seven days a week.

**Salary:** \$86,000 income potential with competitive benefits package.

#### **Key Responsibilities:**

Employees could support both Marine and Army maintenance missions. Our Equipment Parts Receivers on both sides perform the same basic duties with the exception to the automated supply systems.

- Uses SAMS-1 or MIMMS to process orders.
- Receives parts.
- Coordinates with supervisor when parts come in.
- Under mentoring of lead or senior warehouse or material handler personnel, identifies, examines, classifies, accepts, rejects and disposes of material as per Defense Logistics Agency (DLA) regulations.
- Visual examination or use of measuring devices and techniques may be performed under mentoring assistance of senior personnel.
- Able to use basic processes of inspection/examination procedures for material. Both good and bad parts for cleanliness and defect.
- Conducts inventory of on-hand parts.
- Float parts—receives or sends out a one-for-one part (such as an engine) according to the location.



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**Position Title:           Equipment Parts Receiver (continued)**

- Catalogs parts by NSN.
- Loads material on and off skids, pallets or stands.
- Prepares labels as required.
- Operates tools and equipment in performance of duties.
- Receives data from and inputs data to Distribution Standard System (DSS) and other automated systems in performance of duties.
- Operates Materials Handling Equipment (MHE) as assigned and hold appropriate license.
- Counts, weighs, records data, apply tags and labels.
- Crates parts for turn-in.
- Able to make preventative maintenance adjustments to related equipment.
- Performs all other duties as assigned.

### **Living and Working Conditions:**

Extreme danger, stress, physical hardships and possible field living conditions associated with this position within a desert camp complex.

Ability to function during an extended assignment at a foreign, in-country facility exposed to seasonal temperature extremes. Ability to cope with shared cafeteria, bath and sleeping quarters. Must be able to walk, kneel, bend and stoop, and have correctable vision. Employee will be supervised by the Site Manager or senior Human Resources personnel. Only those willing to work and live under these conditions should apply.

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**SIGN AND DATE**